

民政事務總署
牌照事務處
香港鰂魚涌英皇道 979 號
太古坊康和大廈 14 樓



HOME AFFAIRS DEPARTMENT
OFFICE OF THE LICENSING AUTHORITY
14/F, Cornwall House, Taikoo Place,
979 King's Road, Quarry Bay, Hong Kong

Our Ref : HAD/LA/1/2/6

To: All Hotel/Guesthouse/Holiday Flat/Holiday Camp Licensees

26 August 2014

Ebola Virus Disease Infection Control Seminar for Hotel and Guesthouse Industry and Health Advice on Prevention of Ebola Virus Disease

The World Health Organization (WHO) declared on 8 August 2014 the Ebola Virus Disease (EVD) outbreak in West Africa a Public Health Emergency of International Concern. The Government launched the Preparedness and Response Plan for EVD on 20 August 2014, and the “Alert Response Level” is activated.

In view of the seriousness of the recent EVD outbreak in West Africa, the Department of Health (DH) cordially invites nomination from the hotel and guesthouse industry to attend the infection control seminars regarding EVD with details as follows:

- Date : 16 September 2014
- Time: : 10:00a.m. – 11:00a.m. (Registration starts at 9:45a.m.) **OR**
3:00p.m. – 4:00p.m. (Registration starts at 2:45p.m.)
- Venue : Seminar Room, Centre for Health Protection Building, Department of Health G/F, 147C Argyle Street, Kowloon.
- Target : Hotel and guesthouse staff
Participants
- Objectives : - Understanding Ebola virus disease
- Infection control advice for Ebola virus disease
- Use of personal protective equipment

Those who wishes to attend the above seminar, please complete the enclosed reply slip and fax it to 3523 0752 **on or before 10 September 2014**. For enquiries on the above seminar, please contact Ms Queenie Law at 2125 2933 or Ms Winnie Ho at 2125 2950.

In addition, the Centre for Health Protection (CHP) of the DH has issued health advice for hotel and guesthouse industry which can be accessed from the CHP website at http://www.chp.gov.hk/files/pdf/health_advice_for_hotel_industry_evd_eng.pdf. More information on EVD, including the disease updates, health educational materials, e.g. pamphlet, health talk slides, and other infection control guidelines, are also available on the CHP website at <http://www.chp.gov.hk>.

I should be grateful if you could help disseminate the content of this letter to your colleagues, work associates and business partners for their consideration of enrolment in the seminars, keeping themselves abreast of the situation and adopting preventive measures.

Thank you in advance for your support.

Yours faithfully,

Signed
(Vincent WAN)
for Chief Officer (Licensing Authority)

To : Infection Control Branch
 Centre for Health Protection, Department of Health
 (Attn: Ms Queenie Law / Ms Winnie Ho)
 Fax no.: 3523 0752
 Tel no.: 2125 2933 / 2125 2950

For reply on or before 10 September
--

**Ebola Virus Disease
 Infection Control Seminar
 (Hotel and Guesthouse Industry)**

Infection Control Branch, Centre for Health Protection (CHP), Department of Health

Reply Slip

Our *hotel/guesthouse would like to nominate the following representative(s) to attend the seminar

(*Delete if inappropriate and please put a ✓ to where appropriate)

Date	Time	Venue	Address
16 Sep 2014	<input type="checkbox"/> 10:00a.m. – 11:00a.m.	Seminar Room, CHP Building	G/F, 147C Argyle Street, Kowloon.
	<input type="checkbox"/> 3:00p.m. – 4:00p.m.		

Number	Name	Title	Contact No.
1			
2			
3			
4			
5			

Name of Hotel/Guesthouse:	
Name of Contact Person:	
Contact Number:	
Email Address:	

- Note 1) All enrolments will be automatically confirmed unless you hear otherwise from us. Please attend the enrolled seminar accordingly.
- 2) If you cannot attend the seminar, please contact Ms Queenie Law at 2125 2933 or Ms Winnie Ho at 2125 2950 of the Infection Control Branch, Centre for Health Protection, Department of Health at your earliest convenience.