

民政事務總署

牌照事務處

香港鯉魚涌英皇道九七九號
太古坊康和大廈十四樓



HOME AFFAIRS DEPARTMENT

OFFICE OF THE LICENSING AUTHORITY
14th Floor, Cornwall House, Taikoo Place
979 King's Road
Quarry Bay
Hong Kong

本署檔號 Our Ref. HAD/LA/4/32/3

來函檔號 Your Ref.

電話 Tel.: 2881 7034

傳真 Fax: 2894 8343

24 February 2011

All Bedspace Apartment Licence Holders

Dear Sir/Madam

**Bedspace Apartments Ordinance (Cap. 447)
Proper Maintenance of Fire Services Installations and Equipment**

Your attention is drawn to the licensing condition endorsed on your Licence regarding “you are required to provide proper maintenance of the approved Fire Service Installations and Equipment (FSI) and to ensure that they are free from obstruction at all times”. In this connection, proper maintenance of the approved FSI should be as follows:-

“You shall arrange an inspection of FSI in your premises by a registered contractor at least once in every 12 months to ensure that such are in efficient working order. You shall deliver a copy of the certificate of FSI (F.S. 251) to the Bedspace Apartments Authority for endorsement within 28 days from the date of inspection. A copy of the latest certificate of FSI (F.S. 251) shall be kept in the premises and must be produced for inspection on demand. In addition, you shall ensure that such FSI are in efficient working order at all times.”

You may wish to note that failure to comply with the above requirement will render you liable to prosecution under section 33 of the Bedspace Apartments Ordinance, (Cap. 447) and on conviction to a fine of \$50,000, to imprisonment for 1 year and to a fine of \$10,000 for each day during which the offence continues. Criminal proceedings could be brought against you without further warning.

If you have any enquiries, please contact our Mr SEE Pak-ki at 2881 7496 or his supervisor Mr YU Fu-kin at 2881 7017 during office hours.

Yours faithfully,



(T C YU)

for Bedspace Apartments Authority

c.c. HAD/LA/1/2/6