

民政事務總署

牌照事務處
香港北角電氣道 183 號
友邦廣場 25 樓 2503-05 室



HOME AFFAIRS DEPARTMENT

OFFICE OF THE LICENSING AUTHORITY

Room 2503-05, 25/F.,
AIA Tower, 183 Electric Road,
North Point, Hong Kong

本署檔號 Our Ref. (13) in HAD LA ELT/15/4/11/8
來函檔號 Your Ref.
電話 Tel : 2117 2977 (Enquiry)
傳真 Fax : 2511 3860

7 November 2022

To: Holders of Public Dance Hall Licence

Fire Safety in Public Dance Hall

I am writing to appeal for your cooperation to protect your premises against the perils of fire, especially during dry season, by following a few simple basic measures below:-

- (i) reduce the source of ignition by ensuring that the electrical installations are not overloaded and effective anti-smoking measures are adopted in the premises;
- (ii) reduce the quantity of combustibles in the premises by clearing the rubbish frequently, say, several times a day. In this connection, I would like to point out that rigid foam packaging materials, when set on fire, will burn severely and produce large volume of toxic smoke;
- (iii) avoid overcrowding;
- (iv) make sure the fire service installations and equipment in your premises are kept free from obstruction and in efficient working order. Your staff should be well conversant with their operation; and
- (v) do not obstruct passage or lock any exits.

Your cooperation is much appreciated. Should you have any enquiries on the above, please contact our Licensing Officer at 2117 2977.

Yours faithfully,

(Signed)

(Moses W C LAU)

for Chief Officer (Licensing Authority),
Office of the Licensing Authority,
Home Affairs Department