



本署檔號 Our Ref. (3) in HAD LA ELT/15/4/5/8
來函檔號 Your Ref.
電話 Tel.: 2116 5150 or 2116 5142 (Enquiry)
傳真 Fax: 2511 3860

18 May 2017

To: All Amusement Game Centre Licensees

**Licence Condition No. 8 of
Amusement Game Centre Licence
(Application for a Change of Layout Plan)**

This letter serves to remind licensees of Amusement Game Centre (AGC) that under **Condition No. 8** of the AGC Licence, the AGC premises shall be operated in strict accordance with the layout plan approved by the public officer appointed by the Secretary for Home Affairs. Prior approval of the Office of the Licensing Authority (OLA) for a change of layout plan is required by submitting the completed Form T-2 together with the revised layout plan, unless the change of the layout plan meets the following requirements :

- (i) the size of a new machine does not exceed that of the one to be replaced in situ;
- (ii) there is no change in the total number of machines/devices in the premises;
- (iii) there is no structural alterations to the premises;
- (iv) there is no alterations to means of escape; and
- (v) no machines requiring endorsement of Electrical and Mechanical Services Department are involved.

Details of the application procedure and the Form T-2 can be downloaded from the OLA's website: <http://www.hadla.gov.hk/el/en/forms/index.html>. Should you have any enquiry about this letter, please feel free to contact the subject Licensing Officer at 2116 5150 or 2116 5142.

Yours faithfully,
(Signed)

(Vincent S L WAN)
for Chief Officer (Licensing Authority)
Office of the Licensing Authority

c.c. Licensed Amusement Game Centres Trade Association Limited
Commissioner of Police (Attn: SP (Licensing Office))