

民政事務總署

牌照事務處
香港北角電氣道 183 號
友邦廣場 25 樓 2503-05 室



HOME AFFAIRS DEPARTMENT

OFFICE OF THE LICENSING AUTHORITY

Room 2503-05, 25/F.,
AIA Tower, 183 Electric Road,
North Point, Hong Kong

本署檔號 Our Ref. (12) in HAD LA ELT/15/4/11/8
來函檔號 Your Ref.
電話 Tel : 2117 2977 (Enquiry)
傳真 Fax : 2511 3860

12 November 2021

To: Holders of Public Dance Hall Licence

Fire Safety in Public Dance Hall

I am writing to seek your cooperation to protect your premises against the perils of fire, especially during dry season, by following few simple basic rules below:-

- (i) reduce the source of ignition by ensuring that the electrical installations are not overloaded and effective anti-smoking measures are adopted in the premises;
- (ii) reduce the quantity of combustibles in the premises by clearing the rubbish frequently, for example, several times a day. In this connection, I would like to point out that rigid foam packaging materials, when set on fire, will burn severely and produce large volume of toxic smoke;
- (iii) avoid overcrowding;
- (iv) make sure the fire service installations and equipment in your premises are kept free from obstruction and in efficient working order. Your staff should be well conversant with their operation; and
- (v) do not obstruct passage or lock any exits.

I look forward to receiving your cooperation. Should you have any enquiries on the above, please contact our Licensing Officer at 2117 2977.

Yours faithfully,

(Signed)

(Moses W C LAU)
for Chief Officer (Licensing Authority),
Office of the Licensing Authority,
Home Affairs Department