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Entertainment Licensing Team  
Office of the Licensing Authority  
Home Affairs Department

YAN CHAI HOSPITAL

INCOME AND EXPENDITURE ACCOUNT

IN RESPECT OF THE RAFFLE TICKET SALE 2023  
IN AID OF YAN CHAI VARIOUS CHARITABLE SERVICES

NAMELY "YAN CHAI CHARITY FORTNIGHT 2023-YAN CHAI CHARITY RAFFLE"

HELD FROM 9TH SEPTEMBER, 2023 TO 3RD NOVEMBER, 2023

**REVIEW REPORT**  
**TO THE BOARD OF DIRECTORS OF YAN CHAI HOSPITAL ('the Hospital')**

In accordance with the engagement letter dated 24<sup>th</sup> July, 2023, we have performed the agreed upon procedures in reviewing the attached income and expenditure account ("IEA") of the Hospital's lottery event, namely "Yan Chai Charity Fortnight 2023-Yan Chai Charity Raffle", held from 9<sup>th</sup> September, 2023 to 3<sup>rd</sup> November, 2023 and the draw of which was held on 3<sup>rd</sup> November, 2023. Our engagement was conducted in accordance with Practice Note 852 "Review of lottery accounts" issued by the Hong Kong Institute of Certified Public Accountants. This report is made solely in relation to the above lottery event of the Hospital and does not relate to any other part of the operations of the Hospital. The agreed upon procedures that we have carried out did not constitute an audit of the attached IEA of the Hospital's lottery event, and accordingly they cannot be relied upon to provide the same level of assurance as an audit.

**Use of this report**

This report is intended solely for the purpose of satisfying Condition 6 of Lottery Licence No. 004874 issued by the Office of the Licensing Authority of the Home Affairs Department of the Government of the Hong Kong Special Administrative Region to the Hospital, and is not intended to be, and should not be, used for any other purpose.

**Review conclusion**

On the basis of the results of the agreed upon procedures performed by us:

- a. in our opinion the attached IEA of the Hospital's lottery event is properly prepared from the books and records of the Hospital made available to us; and
- b. no matter has come to our attention which indicates that the attached IEA of the Hospital's lottery event does not accurately reflect all the monies collected or received from the sale of lottery tickets by the Hospital during the lottery event and all the disbursements made from the monies so collected or received.

**Liong Fong Tat, Karin**  
**Certified Public Accountant (Practising)**  
**Room 502, 5/F., Prosperous Building,**  
**48-52 Des Voeux Road Central,**  
**Hong Kong.**

25 JAN 2024



**YAN CHAI HOSPITAL**

**INCOME AND EXPENDITURE ACCOUNT**

**IN RESPECT OF THE RAFFLE TICKET SALE 2023**  
**IN AID OF YAN CHAI VARIOUS CHARITABLE SERVICES**

**NAMELY "YAN CHAI CHARITY FORTNIGHT 2023-YAN CHAI CHARITY RAFFLE"**

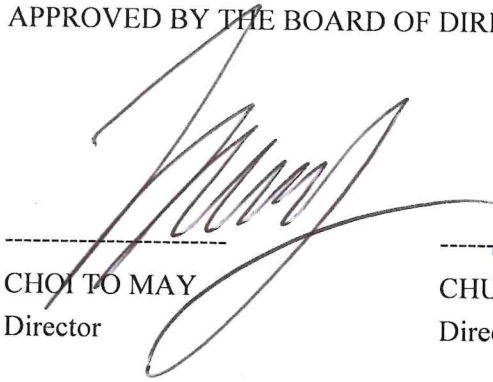
**HELD FROM 9TH SEPTEMBER, 2023 TO 3RD NOVEMBER, 2023**


*(Expressed in Hong Kong dollars)*

	HK\$
<b>INCOME</b>	
Proceeds from charity sale of raffle tickets	1,129,640.00
Other donations	30,975.90
	<u>1,160,615.90</u>
<b>EXPENDITURE</b>	
Audit fee	2,800.00
Advertising & announcement of lottery result in newspaper	54,557.93
Printing of raffle tickets and posters	40,154.00
Insurance	4,291.75
Meal & travelling allowance for volunteers	15,883.38
Miscellaneous expenses	14,890.74
Postage	5,234.70
Raffle event expenses	9,000.00
T-shirts for volunteers	12,205.60
	<u>159,018.10</u>
<b>SURPLUS FOR THE EVENT</b>	<u><u>1,001,597.80</u></u>

APPROVED BY THE BOARD OF DIRECTORS ON

25 JAN 2024

  
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CHOI TO MAY  
Director

  
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CHU TAK WING  
Director